

Community Magnet Charter School  
**Community Council Meeting Minutes**  
**Thursday, October 6, 2011**  
(approved 10-27-11)

**Members in Attendance**

Pam Marton, Chauncell Dean, Linda Weissler, Marie Capitti, Tracy Ross, Fanahi Williams, Margot Page, Paul Morgan, Florita Hayes-Parish, Gared Williams, Vanessa Subias, Kirsten Griffone, Kim Williams, Debbie Futrowsky, Sara Dee, Anne Lee, Chai Koo, Patty Ryan, Nina Neulight, Julie Dretzin, Lisa Shapiro

**Review Role of Council**

Council members represent the point of view of larger group of stakeholders. The Council is the governing body of multiple aspects of site-based management, however CMCS still is an affiliated school within LAUSD. The relationship with the District. Identification of primary representative of record for each grade level:

**Review of Ground Rules:**

Need to be respectful of discussions that involve sensitive or confidential issues however, communication among stakeholders from council representatives needs to be thoughtful and transparent. Council items that involve closed discussions such as staffing, will be identified as such prior to the discussion. Communication will occur via the minutes as they are the official records of the items covered via the council meeting. Minutes will be distributed to staff and families after the minutes have been approved at the following meeting. Every effort will be made to post the agenda a week prior to the date of each meeting. As well, at each staff meeting, a teacher council representative, Chauncell Dean, will share with the staff information covered. Need to be present, on time and communicative if not able to attend. Meeting will end at stated times so that all representatives can participate. Come to discussions with an open mind and flexibility to listen to a variety of points of view. All representatives are participating on behalf of a larger whole and the stakeholder group from which they have been elected, not just self. Representatives are charged with sharing wishes of the larger group

**Scope of Council Authority**

Reviewed scope of what we do, new process w/ CFF, parents from CFF and council working together w/ funds that are to be raised, update charter, monitoring staff selection process, appoint and hire, we schedule events (non-fundraising events), authorize use of equipment and facilities in conjunction w/ district, monitor student discipline guidelines and conduct (behavior improvement), implement school plans and periodic assessment, est. school base budget (Feb to June for following year). Any other actions we need to take care of. We use our best judgment to vote on behalf of our parent constituents.

Decision making process involves a quorum, at least six of the voting parents and teachers. Robert's Rule of Order is used when taking a vote. Council members need to excuse themselves from a vote if there is a conflict of interest within the item.

**Representative of Record:**

Laurie Russman – 5<sup>th</sup> Grade  
Marie Capitti – 4<sup>th</sup> Grade  
Gared Williams – 3<sup>rd</sup> grade  
Debbie Futrowsky – 2<sup>nd</sup> grade  
Nina Neulight– 1<sup>st</sup> grade  
Vanessa Subias – Kindergarten  
Patty Ryan – Teacher Representative 1  
Fanahi Williams – Teacher Representative 2  
Linda Weissler – Teacher Representative 3  
Margot Page – Teacher Representative 4  
Chai Koo –Classified Representative

**Alternate**

Lisa Shapiro  
Kirsten Griffone  
Kim Williams  
Julie Dretzin  
Sara Dee  
Anne Lee  
Chauncell Dean  
Tracy Ross  
Paul Morgan  
Florita Hayes-Parish

**Officer Election for Council Leadership**

Election of officers. Four officers need to be elected: chair, vice chair, secretary, and parliamentarian. The following officers were nominated:

Chairperson (Gared Williams)  
Vice-Chair (Nina Neulight)  
Secretary (Patty Ryan)  
Parliamentarian (Fanahi Williams)

Motion to adopt slate of officers made by Debbie Furtowsky, passed unanimously

**Review of Charter document:**

Charter Revision: Long and comprehensive, due after Sept 15<sup>th</sup>. Actual date for submittal is November 7, 2011.

We will make an announcement that we are in charter renewal process, ask if there are any questions or concerns to email Pam and these concerns will be addressed in Town Hall.

We will have a special meeting for council members to go through the charter.

**Upcoming Events**

Room parents meeting Friday @ 8:30am

Town Hall meeting 4 x/year, council reps must attend

We may need to change Town Hall meeting from a Thursday to another day, keep Thursday and take a vote on what day is best for Town Hall

Next meeting, Council will overview the sub-committees as well as identify council representatives to participate on individual committees.

Meeting adjourned. **Next meeting 10/27/09 at 1:40p.m.**